



GRADUATION APPLICATION (MASTER'S PROGRAM)

PRINT YOUR NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA

Name: _____
(First) (Middle name or initial) (Last)

Address: _____

City: _____ State: _____ Zip code: _____

Graduation Gown Height Range*: _____ Phone: _____
**See Page 2 for sizing chart. Include heel height if applicable*

I expect to complete all graduation requirements following the: Spring Summer Fall Term

I plan on participating in the next Spring graduation ceremony: *Yes **No

**In order to participate, this application must be received by November 16. Ceremony details will be sent upon receipt of this application.*

***If not participating in ceremony, diploma will be mailed directly to the graduate 6-8 weeks after completion of all requirements.*

Degree Earned: Master of Arts Degree

Major: _____ Concentration: _____
(if previously selected)

I UNDERSTAND THAT:

My degree will not be conferred until I complete *all* degree requirements

- To participate in the Spring commencement ceremony, I must be enrolled in all required coursework to be completed by the time of graduation or in a program that has its final semester scheduled to end on or before August 1.
- Graduation candidate must submit a completed Graduation Application and Degree Audit to the Registrar's Office no later than November 16, 2020.
 - Please discuss the Degree Audit with your Academic Advisor.
 - A late fee of \$25 will be assessed each month, beginning after the deadline.
- A non-refundable \$125 graduation fee will be applied to my Student Account upon receipt of this application and must be paid to participate in Commencement Ceremonies. The graduation fee is mandatory, regardless of participation in Commencement Ceremony.
- No diplomas or transcripts shall be released if a financial hold exists on my account.
- I am not considered a graduate of Pillar College until ALL graduation and financial obligations have been met.

To the best of my ability, I will meet all graduation requirements as outlined above before the selected commencement date. (Graduation fee will be charged on student's account upon receipt of this application.)

Student Signature

Date

Options to Submit Form to the Registrar's Office:

- 1. Email: Fill out digitally, Save to Computer and Email to Registrar@pillar.edu
- 2. Fax: Print and Fax to the Registrar's Office: 973-556-1154
- 3. Mail: Office of the Registrar
Pillar College
60 Park Place, Suite 701
Newark, NJ 07102

Gown Sizing Guidelines

Select Height range first, then Weight range

Height Range	Regular Weight Range	*PLUS 1 Weight Range	*PLUS 2 Weight Range
4'10" - 5'0"	up to 159	160-219	220-280
5'1" - 5'3"	up to 179	180-239	240-300
5'4" - 5'6"	up to 199	200-264	265-330
5'7" - 5'9"	up to 229	230-294	295-360
5'10" - 6'0"	up to 259	260-329	330-400
6'1" - 6'3"	up to 284	285-354	355-425
6'4" - 6'6"	up to 309	310-384	385-460
6'7" - 6'9"	up to 329	330-404	405-480
6'10" - 7'0"	up to 349	350-429	430-510

*If the height and weight exceeds the above guidelines, it is required to get the following measurements in addition to the height and weight: Chest, Hip and Sleeve length

*A wheel chair gown is a custom made gown that opens in the back with a zipper in the front. This requires the following measurements: Chest, Arm length and Height; if applicable.

=====For Office Use Only=====

Dean/Chair Approval: _____ Date Received: _____

Registrar Approval: _____ Date Received: _____

Financial Aid Approval: _____ Date Approved: _____

Student Accounts Approval: _____ Date Approved: _____